

**ISLAMI BANK BANGLADESH PLC**  
**OPERATIONS WING**  
**CENTRAL PROCUREMENT DIVISION (CPD)**  
**HEAD OFFICE, YOUSUF CHAMBER (9<sup>TH</sup> FLOOR)**  
**20, DILKUSHA C/A, DHAKA – 1000**

Dated: 04.02.2025

**NOTICE: Invitation of Tender to Supply 32.0 lac Pouches, 100 units Cleaning tape, 200 units Topping foil and 20 units Black indent ribbon of the Bank.**

Sealed tenders are hereby invited by Islami Bank Bangladesh PLC from reputed firms for the supply of 32.0 lac Pouches, 100 units Cleaning tape, 200 units Topping foil and 20 units Black indent ribbon under the following terms and conditions:

**Name of the required items are as follows:**

**A.**

Name of the Items	Required Specifications
Black Indent Ribbon	Applicable for Brand: Data Card, Model:MX2100 Yield 900
Topping Foil Gold	Applicable for Brand: Data Card, Model:MX2100 Yield 15000
Topping Foil Silver	Applicable for Brand: Data Card, Model:MX2100 Yield 15000
Cleaning Tape	Applicable for Brand: Data Card, Model:MX2100 Yield 15000

**B.**

Name of the Items	Required Specifications
<b>Pouch</b>	Paper Type : Plastic GSM : 150 Size : 2.3"x3.5 Color : 4 Color Lamination : Glossy Front Side : 1.Bank name, 2. Logo of IBBPLC,VISA,MASTER CARD & NPSB Back Side : Address Design: Finalize by Card Division

**Terms and Conditions**

- 01.** The intending Bidders have to apply in their letter head pad and must submit documentary evidence like up-to-date Trade License, up to date Income TAX certificate and VAT certificate, Certificate of manufacturer/ Manufacturer Authorisation Form (MAF) of the mentioned solution and certificate in support of their past experience and specialization in the field. On being satisfied with documents submitted by the applicant, Tender document will be sold to the intending Bidders **from CPD, HO, IBBPLC., Yousuf Chamber (9<sup>th</sup> Floor), 20 Dilkusha C/A, Dhaka-1000** during office hours from **04.02.2025 to 16.02.2025** upon payment of Tk.2,000/- (Taka two thousand) only in cash (non refundable). No Tender document will be issued/ received by mail.

 

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02. Tenders will be received at the office of the undersigned up to **3:00 P.M. on 17.02.2025** and Technical Offer(s) will be opened at **3.10 P.M. on the same day i.e. 17.02.2025** at same place in presence of the Bidders/ their nominated representatives who may like to attend the Tender opening.
03. An equivalent amount @ 2.5% (Two point five percent) of the total Tender value must be submitted along with the financial offer of Tender as earnest money in favor of Islami Bank Bangladesh PLC in the form of Pay Order (PO)/ Demand Draft (DD)/ Bank Guaranty (BG) in case of BG must be valid up to minimum 04 months from any scheduled Bank of Bangladesh preferably from Islami Bank Bangladesh PLC without which the Tender shall be rejected outright.
04. Islami Bank Bangladesh PLC reserves the right to accept any Tenders and reject any or all Tenders without assigning any reason whatsoever. Islami Bank Bangladesh PLC. is not bound to purchase the item(s) from the lowest bidder.

  
Senior Executive Vice President